

# How to renew the book borrowing period

① Login using the same username and password as ATOMS

The screenshot shows the library's homepage. At the top right, a red box highlights the "UserLogin" link. Below the navigation bar, the library's logo and name "中嶋記念図書館 Nakajima Library" are displayed. A green navigation menu includes "Home", "Search", "Information", "Services", and "Policies". Below this, there are tabs for "AIU Catalog", "ONE-Search", "Other Univ.", "Akita Pref Lib", and "e-Journal/e-Book". A search bar is present with "Basic Search" and "Advanced Search" options, and a "Search" button. Below the search bar, there are links for "Search by Classification", "Serials Title List", "Reserve Book", "Newly Arrived", "Borrowed Ranking", and "Search Tags". At the bottom, a "My Library Record" section contains the text "You can check your account status after login." and a red box highlights a "Login" button with a lock icon.

② Once you log in, the screen shows your records of activities and allows you to use full function of the system.

The screenshot shows the library's homepage after login. The layout is similar to the previous screenshot, but the "My Library Record" section is highlighted with a red box. It displays the following information:

- My Library Record**
- Akita International University Nakajima Library Notifications to Mr./Ms.:  
There is no notification from the Lib.
- [Borrowing 1 Item\(s\)](#) (highlighted with a red box and a hand cursor)
- [Reservation 0 Item\(s\)](#)
- There is no reservation service shelf record.

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- ③ please check the book that you want to expand borrowing period then, click “Renew”

My Library Record My Folder Alert

Borrowing list 1-1 of about 1

My Library Record > Borrowing list

You can check the borrowing status. You can also extend the return date. ?

Lending Lib 10 Items

No.	Status	Borrowing Lib	Due Date	Borrowing date	Volume	Bibliography information
1	<input checked="" type="checkbox"/>	01	2019/11/26	2019/10/26		こころ動かす経済学 / 日本経済新聞社編. -- 日本経済新聞出版社, 2015.10.

Renew RefWorks EndNote basic Back to Your Library Record

Abort Processing (close the window)

Akita International University Nakajima Library

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My Library Record My Folder Alert

Renewal list

My Library Record > Borrowing list > Renewal

Extend the due date.  
The following books were updated successfully.

No.	Status	Borrowing Lib	Due Date	Borrowing date	Bibliography information
1		01	2019/12/26	2019/10/26	こころ動かす経済学 / 日本経済新聞社編. -- 日本経済新聞出版社, 2015.10.

Borrowing Record List

Abort Processing (close the window)

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The borrowing period of **books** will be changed to **one month later** from the **date of renewal**. (not from original borrowing date).  
※for faculty and staff member, three months later.

In case of **DVDs**, the borrowing period will be extended to **one week later**  
※the borrowing period can be updated only once.